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THE WHITE HOUSE  
WASHINGTON

SYSTEM II  
90348

April 19, 1988

NATIONAL SECURITY DECISION  
DIRECTIVE NUMBER 304

NATIONAL SECURITY DECISION DIRECTIVE -- ORGANIZING FOR THE MOSCOW  
SUMMIT (U)

To prepare for my Moscow visit and related European stopovers, it is necessary to establish the organizational mechanism for conducting preparations by the White House and coordinating the support of the Department of State and other agencies. (U)

POLICY DEVELOPMENT

The National Security Planning Group (NSPG) will review all policy positions relevant to the summit. I plan to chair an NSPG in mid-May to review the status of our preparations. Other NSPG meetings will be called as necessary. (U)

The Senior Arms Control Group (SACG), for arms control issues, and the Policy Review Group (PRG), for issues other than arms control, both chaired by the Assistant to the President for National Security Affairs, will be used to develop policy positions and papers for NSPG consideration. Meetings of the SACG will be staffed by Colonel Robert Linhard and of the PRG by Mr. Nelson Ledsky, who shall convene standing or ad hoc interagency working groups as needed. The chairman of the PRG/SACG may form other interagency groups as necessary. (U)

SUMMIT PREPARATIONS

Working in close coordination with the Chief of Staff, the Summit Preparation Group (SPG) co-chaired by Thomas C. Griscom and Colin L. Powell will oversee all administrative, scheduling, logistic, protocol, security, public diplomacy, and legislative activities. The SPG will include senior representatives from State, DOD, USIA, NSC, and appropriate White House offices. Marybel Batjer, Deputy Executive Secretary, NSC, will serve as Executive Director of the SPG. (U)

All direct communications with Soviet officials about summit activities and preparations, except those that must be conducted by White House offices such as White House Advance or the White House Secret Service Detail, will be conducted by the Department of State, in close prior coordination with White House/NSC staff officers for summit preparations. All pre-summit negotiations

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with Soviet officials on potential summit documents should be similarly coordinated. All public statements by Executive branch officials relating to US-Soviet relations and the summit must, as in the past, be coordinated with the White House through the NSC.

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